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8 July 1985

MEMORANDUM FOR THE RECORD

SUBJECT: 18 August 1985 DS&T Event

25X1
1. On 3 July 1985, representatives of the DDS&T and the DDA (see attached list) met to discuss DA support to the 18 August 1985 event. [redacted] will be the DA focal point for the event and [redacted] will be the S&T focal point.

2. The DDS&T representatives provided some background on plans for the event:

o The event has been endorsed by Mr. Casey with the NRO as sponsor.

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o The event (1300 to 1700 hours on 18 August 1985) will begin with a program for 450 people in the Headquarters auditorium. About 100 will be 25th Anniversary Space Pioneers (1945 to 1960). 200 will be across programs, and 150 will represent [redacted]. The DDS&T will represent [redacted].

o The program will begin with a two minute tape of the President. It will be followed by comments by dignitaries such as Art Lundahl and Richard Bissell.

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o Invitations will be signed by the Undersecretary of the Air Force. Invitations will be required of all attendees. (On 5 July 1985, [redacted] indicated that the Vice President will not be attending the event and that invitations will be sent out by the DCI.)

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o The hundred (or so) Pioneers will be reimbursed for transportation and per diem. Approximately \$80K from the NRO will be used by the DS&T for this purpose. The remainder of the attendees will pay their own expenses.

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[redacted]
S E C R E T
[redacted]

S E C R E T

- o Family members will not be invited.
- o Clearances will not be required of attendees, but the event is not to be publicized. The press will not be invited.
- o A reception in the Headquarters Building at 1400 hours will follow the program in the auditorium.
- o Medallions generated by the NRO will be awarded to the 100 Pioneers.
- o The ADDS&T has received approval from Mr. McMahon for the use of up to \$6K in representation funds for the reception.

3. Several support items were then discussed:

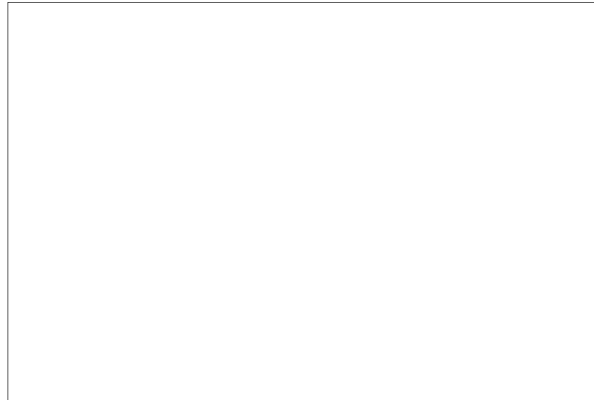
- o OL will video tape the program in the auditorium.
- 25X1 o [] suggested that OLL be contacted by the DS&T regarding Congressional invitees.
- 25X1 o [] indicated that wheelchairs can be accommodated.
- 25X1 o [] suggested that DS&T determine whether a signer for the deaf will be needed.
- o Music will not be used at the event.
- 25X1 o [] will coordinate medical coverage with OMS for the event.
- o North and VIP parking with shuttle buses will be used.
- 25X1 o [] addressed routing of taxicabs.
- o Only the Rte. 123 gate will be open.
- 25X1 o [] indicated that Protocol Branch would provide ushers.
- o Two alternative Headquarters Building locations for the reception were to be investigated further. One was the front foyer and the hallways around the central courtyard. The second was the first floor hallway that is used for exhibitions, combined with the hallway with the DCI portraits (adjacent to the central courtyard).

S E C R E T

25X1 o [] suggested that sensitivities on the part of some of the guests to hard liquor be considered.

o The Public Affairs Office should be briefed.

25X1 4. [] to join him at a meeting with NRO representatives at the Pentagon at 10:30 a.m. on Wednesday, 10 July, to discuss the "hosting" of the event. (On 7/5/85 25X1 [] indicated that [] of NRO will brief Mr. Casey on 25X1 10 July on plans for the event.) [] reiterated that the role of the DA is to support the DS&T for the event. The next meeting with the DDA and DDS&T representatives was set for 1030 hours on 12 July in Room 7D32 Headquarters.



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